

Consignor Number: \_\_\_\_\_

BOUTIQUE boutique & The SHOE STORE next door  
411 East Main Street  
Charlottesville, VA 22902  
(434) 293-8400  
[boutiqueboutiqueville@gmail.com](mailto:boutiqueboutiqueville@gmail.com)

### Consignment Terms & Agreement

1. If you are interested in consigning with us the first step is to get your account set up with the store. Appointments are suggested, but not required. The initial meeting will consist of reviewing the terms and contract with you, assigning a consignor number, and establishing your store account.
2. Items to be consigned must be in excellent condition. Clothing should be laundered or dry-cleaned and free of rips, stains, pulls, excessive wear, broken zippers or buttons, etc. Shoes and handbags need to be free of excessive wear, stains or scuffs, broken hardware, and must be accompanied with all laces and straps.
3. We accept items for consignment anytime Monday thru Thursday between 11am – 5pm. You can stay and browse while we sort through your items, or drop them off (with your consignor number) if you are short on time. Items not accepted for consignment will be returned or donated, your choice. If you dropped items off you must pick up unaccepted pieces within a week of the drop-off date, or they will be donated.
4. The consignment period is 90 days which begins when items are accepted and logged under your consignor number. Prices will be set by staff and will be based on original pricing, brand, season, customer demand, etc. During the 90 day period prices may be reduced due to the change of season and store sales events.
5. Consignor will receive 50% of the selling price issued as a store credit once an item has sold. The credit will be placed on your account to be used when you shop with us. The store credit never expires and can be used at anytime and on any merchandise in the store. Please note that monies will not be given for any consigned pieces.
6. It is the responsibility of the consignor to keep track of their account and all dates pertaining to consigned pieces. If you would like to pick up items that haven't sold, please do so before the consignment period ends. Upon the expiration of the 90 day term unclaimed merchandise will be donated.
7. We try very hard to keep a close watch on the store and all the merchandise in it. Unfortunately, accidents do happen and thefts do occur. We are not responsible for damage or loss due to the actions of others.
8. There are many factors we need to consider when accepting pieces for consignment, including current stock, floor space, season, customer demand, etc. Due to this we may choose to decline pieces brought to us for consignment. Do not despair, there are other consignment shops in Charlottesville, or you can try again with us at a later date.

**Thank you for consigning with BOUTIQUE boutique!**

## Consignment Terms & Agreement

Consignor's Name: \_\_\_\_\_ Consignor Number: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

By signing below I am stating that I have read, understand, and agree to the  
terms of the consignment contract

Consignor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Items:**

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